

Annexure-Aa

Issuer / Registrar and Transfer Agent Name

Issuer / Registrar and Transfer Agent Address

Registrar and Transfer Agent ID

DEMATERIALISATION CONVERSION REQUEST FORM

Date : _____

I/We request you to provide following service and dematerialize the securities into my/our account as per the details given below:

Service Request	Tick the relevant
Issue of duplicate security certificate	
Claim from unclaimed suspense account	
Renewal / Exchange of securities certificate	
Endorsement	
Sub-division / Splitting of security certificates	
Consolidation of security certificates / folios	
Transmission	
Transposition	
Any other services (Please specify)	

DP ID													
Client ID													
Sole/First Holder Name													
Second Holder Name													
Third Holder Name													
Type of Security	Equity / Others (please specify)												
Quantity to be dematerialised (in figures) (in words)													
Face Value													
ISIN (To be filled up by the Issuer / R&T Agent)	I	N											

Details of Securities:

Folio No	Certificate Nos.		Distinctive Nos.		Quantity
	From	To	From	To	

Declaration

I/We hereby declare that I/We are the registered owner / claimant of the above-mentioned securities. The original certificates are hereby surrendered by me/us for dematerialisation. I/We also hereby declare that the securities surrendered by me/us for dematerialisation are free from any lien or charge or encumbrance and represents the bonafide securities of the company to the best of my/our knowledge and belief.

Holder(s)	Signature(s)
Sole/ First Holder	
Second Holder	
Third Holder	

Participant Authorisation

We have verified and certify that the holders of the beneficiary account with us are held in the same name(s) with the above conversion request for dematerialisation

Name of the Executive:

Signature:

Participant's Stamp & Date

Acknowledgement

Serial No. (pre-printed)

We hereby acknowledge the receipt of service request for _____ shares/units/bonds/
debentures of _____
for conversion into dematerialisation by Mr/Ms/M/s _____
_____ having DP ID _____ and Client ID _____.

Date :

Issuer / R&T Agent Stamp & Signature